XAVIER BARET
NOTAIRE

Office notarial de Maître Xavier BARET
32 rue Hermel, 1st floor, 75018 Paris, France · +33 1 89 40 51 00
xavier.baret@notaires.fr · office-baret.notaires.fr

INFORMATION FORM

Marriage or PACS

This form helps us prepare your marriage contract or your PACS, and advise you on the regime best suited to your situation.

File reference		Date	

Timing. The marriage contract must be signed before the wedding. The notary then gives you a certificate to send to the town hall. Plan a meeting several weeks before the wedding date.

1. YOUR PROJECT

☐ Marriage contract	☐ PACS (agreement and registration at the office)
☐ Change of matrimonial regime	☐ I would like advice on the choice

Planned date of the marriage or PACS	
Town hall of the wedding (if applicable)	

2. IDENTITY

To be completed from an identity document. Attach a copy of each person's identity document.

	Person 1	Person 2
Title		
Surname at birth		
First names (in civil status order)		
Date and place of birth		
Nationality		
Occupation		
Current address		
Mobile phone		
Email		
Tax residence (country)		

3. FAMILY SITUATION

Has either of you been married or in a PACS before? *State the date of the divorce, of the dissolution of the PACS or of the death of the previous spouse.*	☐ Yes ☐ No
Does either of you have children from a previous relationship?	☐ Yes ☐ No
Do you have children together?	☐ Yes ☐ No

Child's surname and first names	Date of birth	Parent (1, 2 or both)	Comments

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Child's surname and first names	Date of birth	Parent (1, 2 or both)	Comments

4. YOUR ASSETS

This information helps us advise you on the right regime. An order of magnitude is enough.

	Person 1	Person 2
Real estate owned (type, approximate value)		
Savings and investments (order of magnitude)		
Outstanding loans or debts		
Company shares held		
Gifts or inheritances received or expected		

Does either of you carry on, or plan to carry on, a self-employed, commercial, craft or professional activity? *This point matters a great deal in the choice of regime.*	☐ Yes ☐ No
Are you planning to buy property together?	☐ Yes ☐ No

5. THE PLANNED REGIME

☐ Community of acquisitions (default regime)	☐ Separation of property
☐ Participation in acquisitions	☐ Universal community
☐ PACS: separation of assets	☐ PACS: joint ownership (indivision)
☐ I do not know: I would like advice	

Do you wish to protect each other in the event of death (gift between spouses, will)? *A PACS partner does not inherit without a will.*	☐ Yes ☐ No ☐ To discuss

6. INTERNATIONAL SITUATION

Is either of you a foreign national, or living outside France? *The law applicable to your regime must then be checked.*	☐ Yes ☐ No
Will the wedding take place abroad?	☐ Yes ☐ No
Do you own assets abroad?	☐ Yes ☐ No

7. COMPLIANCE

Is either of you subject to a protection measure (guardianship, curatorship, family authorisation)? *Give the guardian's or curator's contact details.*	☐ Yes ☐ No
Do you hold, or have you held within the last year, a prominent political, judicial or administrative position, or are you closely related to such a person? *Question required of the notary by anti-money laundering regulations.*	☐ Yes ☐ No

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8. DOCUMENTS TO PROVIDE

☐ Identity document of each person	☐ Full copy of birth certificate less than three months old
☐ Proof of address	☐ Family record book (children)
☐ Divorce judgment or death certificate of the previous spouse	☐ Title deeds of real estate
☐ Change of regime: current marriage contract	☐ PACS: joint declaration and sworn statements (Cerfa form no. 15725)

9. COMMENTS

PERSONAL DATA PROTECTION NOTICE

The notarial office processes personal data concerning the persons mentioned herein in order to carry out notarial activities, in particular the formalities relating to deeds.

This processing is based on compliance with a legal obligation and the performance of a task carried out in the exercise of official authority delegated by the State to notaries, as public officers, in accordance with Ordinance No. 45-2590 of 2 November 1945.

Unless stated otherwise, the information requested in this document is necessary for the preparation and drafting of the deeds. Without it, the office may be unable to receive the deed, or to apply a provision favourable to the persons concerned.

This data may be transferred to the following recipients: legally authorised administrations or partners such as the Directorate General of Public Finances or, where applicable, the land register, notarial bodies, notarial organisations, the central registers of the notarial profession (Central Register of Last Wills, Central Electronic Register of Notarial Deeds, PACS register, etc.), notarial offices taking part in or contributing to the deed, the financial institutions concerned, specialised advisory bodies for the management of notarial activities, the Conseil supérieur du notariat or its delegate for producing statistics used to value real estate pursuant to Decree No. 2013-803 of 3 September 2013, and public or private bodies carrying out checks to identify politically exposed persons or persons subject to asset freezes or sanctions, and to combat money laundering and terrorist financing. These checks involve a transfer of data to a country outside the European Union governed by the European Commission's standard contractual clauses, intended to ensure a level of data protection essentially equivalent to that guaranteed within the European Union.

Disclosure of this data to these recipients may be essential to carrying out notarial activities.

Documents used to draw up, register and publish deeds are kept for 30 years from completion of all formalities. The authentic deed and its appendices are kept for 75 years, and for 100 years where the deed concerns minors or protected adults. Checks relating to politically exposed persons, money laundering and terrorist financing are kept for 5 years after the end of the business relationship.

In accordance with the applicable data protection regulations, individuals may request access to data concerning them. Where applicable, they may request its rectification or erasure, obtain restriction of its processing or object to it on grounds relating to their particular situation. They may also set instructions regarding the retention, erasure and disclosure of their personal data after their death.

To exercise these rights, individuals may write to the notarial office (xavier.baret@notaires.fr) or to the Data Protection Officer it has appointed (dpo.notaires@datavigiprotection.fr).

Anyone who gives the office information about other persons (spouse, children, heirs, company partners) is asked to inform them and to give them a copy of this notice.

If, after contacting the notarial office, these persons consider that their rights have not been respected, they may lodge a complaint with a European supervisory authority, the Commission nationale de l'informatique et des libertés (CNIL) in France.

10. CERTIFICATION AND SIGNATURE

We certify that the above information is accurate and true, and we undertake to inform the office of any change before signing.

By signing, I acknowledge that I have read the personal data protection notice above.

Person 1 Date and signature	**Person 2** Date and signature