XAVIER BARET
NOTAIRE

Office notarial de Maître Xavier BARET
32 rue Hermel, 1st floor, 75018 Paris, France · +33 1 89 40 51 00
xavier.baret@notaires.fr · office-baret.notaires.fr

QUESTIONNAIRE

Civil status

This information allows the office to state your identity and family situation accurately in deeds. Please complete it from your identity document and family record book. This English version is provided for convenience; the French version prevails.

File reference		Date	

1. IDENTITY

	You	Spouse, partner or cohabitant
Title (Mrs, Mr)		
Surname at birth		
Usual surname		
First names (in civil status order)		
Date of birth		
Place of birth (district, country)		
Nationality		
Current occupation		
Previous occupation		
Father's surname and first names		
Mother's maiden name and first names		

2. CONTACT DETAILS

	You	Spouse, partner or cohabitant
Address		
Mobile phone		
Landline or work phone		
Email		
Tax residence (country)		
Tax office you report to		

3. FAMILY STATUS

Tick the status of each person: Y for you, P for spouse, partner or cohabitant.

Single: Y ☐ P ☐	Married: Y ☐ P ☐
PACS partner: Y ☐ P ☐	Cohabiting: Y ☐ P ☐
Divorced: Y ☐ P ☐	Legally separated: Y ☐ P ☐
Widowed: Y ☐ P ☐	Divorce in progress: Y ☐ P ☐

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Previous unions

	You	Spouse, partner or cohabitant
Divorced from (surname, first names)		
Divorce: court and date of judgment, or notary and date the agreement was filed		
Legally separated from: court and date of judgment		
Widow(er) of: place and date of the spouse's death		

4. MATRIMONIAL PROPERTY REGIME

Date and place of marriage	
Did you sign a marriage contract? *If so, please attach a copy.*	☐ Yes ☐ No
Has your regime been changed since the marriage?	☐ Yes ☐ No
Was the marriage celebrated abroad, or is either spouse a foreign national? *The law applicable to your regime must then be checked.*	☐ Yes ☐ No
Regime adopted	
Date of the contract, name and town of the notary	
New regime and date of change	

5. PACS (French civil partnership)

Have you entered into a PACS?	☐ Yes ☐ No
Date of the PACS	
Registered by: town hall, notary (name and town), or district court before November 2017	
Chosen regime (separate property or joint ownership)	

Please attach a copy of the PACS agreement.

6. CHILDREN

List all your children, including adopted or deceased children, stating whether they are children of the couple.

Surname and first names	Date of birth	Child of the couple?	Comments
		☐ Yes ☐ No	
		☐ Yes ☐ No	
		☐ Yes ☐ No	
		☐ Yes ☐ No	

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Surname and first names	Date of birth	Child of the couple?	Comments
		☐ Yes ☐ No	

7. FOREIGN NATIONALS AND NATURALISATION

	You	Spouse, partner or cohabitant
Residence permit: type and number		
Date of issue and expiry date		
Date of entry into France		
Naturalisation or declaration of nationality: date and decree number		

8. COMPLIANCE

Are you subject to a legal protection measure (guardianship, curatorship, family authorisation)?	☐ Yes ☐ No
Do you hold, or have you held within the last year, a prominent political, judicial or administrative position, or are you closely related to such a person? *Question required of the notary by anti-money laundering regulations.*	☐ Yes ☐ No

9. COMMENTS

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PERSONAL DATA PROTECTION NOTICE

The notarial office processes personal data concerning the persons mentioned herein in order to carry out notarial activities, in particular the formalities relating to deeds.

This processing is based on compliance with a legal obligation and the performance of a task carried out in the exercise of official authority delegated by the State to notaries, as public officers, in accordance with Ordinance No. 45-2590 of 2 November 1945.

Unless stated otherwise, the information requested in this document is necessary for the preparation and drafting of the deeds. Without it, the office may be unable to receive the deed, or to apply a provision favourable to the persons concerned.

This data may be transferred to the following recipients: legally authorised administrations or partners such as the Directorate General of Public Finances or, where applicable, the land register, notarial bodies, notarial organisations, the central registers of the notarial profession (Central Register of Last Wills, Central Electronic Register of Notarial Deeds, PACS register, etc.), notarial offices taking part in or contributing to the deed, the financial institutions concerned, specialised advisory bodies for the management of notarial activities, the Conseil supérieur du notariat or its delegate for producing statistics used to value real estate pursuant to Decree No. 2013-803 of 3 September 2013, and public or private bodies carrying out checks to identify politically exposed persons or persons subject to asset freezes or sanctions, and to combat money laundering and terrorist financing. These checks involve a transfer of data to a country outside the European Union governed by the European Commission's standard contractual clauses, intended to ensure a level of data protection essentially equivalent to that guaranteed within the European Union.

Disclosure of this data to these recipients may be essential to carrying out notarial activities.

Documents used to draw up, register and publish deeds are kept for 30 years from completion of all formalities. The authentic deed and its appendices are kept for 75 years, and for 100 years where the deed concerns minors or protected adults. Checks relating to politically exposed persons, money laundering and terrorist financing are kept for 5 years after the end of the business relationship.

In accordance with the applicable data protection regulations, individuals may request access to data concerning them. Where applicable, they may request its rectification or erasure, obtain restriction of its processing or object to it on grounds relating to their particular situation. They may also set instructions regarding the retention, erasure and disclosure of their personal data after their death.

To exercise these rights, individuals may write to the notarial office (xavier.baret@notaires.fr) or to the Data Protection Officer it has appointed (dpo.notaires@datavigiprotection.fr).

Anyone who gives the office information about other persons (spouse, children, heirs, company partners) is asked to inform them and to give them a copy of this notice.

If, after contacting the notarial office, these persons consider that their rights have not been respected, they may lodge a complaint with a European supervisory authority, the Commission nationale de l'informatique et des libertés (CNIL) in France.

10. CERTIFICATION AND SIGNATURE

I certify that the information above is accurate, and I undertake to inform the office of any change in my situation.

By signing, I acknowledge that I have read the personal data protection notice above.

You Date and signature	**Spouse, partner or cohabitant** Date and signature